



مدرسة الدكتورة عصمت السعيد

International Arab Women's Council Charities Fund
Registered charity number 275862

Student's code of conduct

Student's name: _____

Year group: _____

Please read it carefully and signed

1. What Teachers Can Expect of you:

- ❖ To be able to listen to each other and to adults and to take responsibility for your learning.
- ❖ To be helpful and polite to all members of the school community.
- ❖ To work and play co-operatively, showing respect for each other's work, views, beliefs, and ideas.
- ❖ To try your best in all activities and to take pride in your work.
- ❖ To keep and follow school rules.
- ❖ To recognise when you have gone beyond the agreed limits of behaviour and suggest how you might make amends by making positive choices.
- ❖ To accept a sanction if you have done something wrong.
- ❖ To move around the school in a sensible and safe manner.
- ❖ To show care for the school and the local community.

2. Rewards:

Class rewards and merits

Each class uses the rewards e.g. merits, badges, stickers, and star of the week that are given for improvement in work or achieving specific targets and good behaviour. However, individual teachers would organise their own reward systems that would suit their class. While some classes will use different awards, they will adhere to the principle agreed by the school.

Certificates of Praise

- You might receive a certificate for an outstanding achievement during the day whether it is academically or in terms of your attitude/ behaviour.

3. Some Examples of Behaviour That Will Result in a Sanction Being Applied

Not Following Instructions	Not Using Kind and Helpful Words	Not Keeping Hand, Feet and Objects to Yourself
<ul style="list-style-type: none"> • Interrupting learning. • Shouting out. • Not raising your hands before speaking. • Running or shouting in the corridors. • Continually off task. • Distracting fellow classmates. • Spoiling work. 	<ul style="list-style-type: none"> • Being rude to teachers and peers. • Continually being impolite. • Negative attitude towards other children in the school. 	<ul style="list-style-type: none"> • Throwing equipment or not looking after class/school resources, sticking chewing gum on chairs and tables. • Misuse of equipment. • Pushing, shoving or any form of roughness towards others.

1. Guidelines for School Wide Sanctions:

You will receive the following sanctions if you fail to abide by the school rules. The following will be written on the class behaviour tracking sheets.

⇒ **Stage 1:** Verbal Warning

⇒ **Stage 2:** Five minutes **Time Out** on the **classroom's** Time Out Table (during Which you will be encouraged to reflect and think about positive behaviour that you should exhibit when you return to class). **Outside table will be there for you to use with the observation of your teacher.**

⇒ **Stage 3:** Ten minutes Time Out in an adjacent classroom. (you will sit at the **classroom's** Time Out table and will need to fill in a "**Time Out**" sheet. You will be expected to reflect and think about your actions and highlight what you have done in the day that is positive and ways to move forward on returning to your classroom.

⇒ **Stage 4:** Red Letter (**Demerit**) and a detention given by your class teacher.

⇒ **Stage 5:** Parents will be contacted immediately. Parents/guardians will be expected to pick their children up and have a meeting with the Head teacher and Class teacher.



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2. The following behaviour will result in going straight to Stage 4 (Demerit):

- *Swearing and abusive language*
- *Running out of school*
- *Fighting and physical aggression*
- *Racist behaviour*
- *Bullying*
- *Defacing school property*
- *Refusal to accept a sanction*

After any of the above incidents, you will receive **half an hour detention** with a member of the Senior Management during the day, and a Stage 4 (**red letter/ Demerit**) where the teacher will note down what you have done. This form will need to be signed by the Class teacher and parent and placed in the behaviour file. A parent conference with the Class teacher will then follow.

Parent's signature:	Date:

IAC School Management